

## **Requirements for the Thesis**

### **Annex 6**

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#### **Documented practical example of an advisory case that was conducted**

- a) with an individual; or
- b) with a family; or
- c) with a group / a business community / a cooperation

Length: 2 – 5 pages A4, Arial 11-point (not including the 'Documentation of a Practical Example' Annex)

#### **The 'Advisory Case' practical example contains:**

- Justification for and choice of the practical example
- Initial situation of the advisory case
- Description of the advisory process: Preparation for advisory interview(s), agreement, conduct and execution of the advisory interview(s), conclusion, evaluation
- Reflection / comparison of the practical approach with the theoretical aspects
- Prospects /conclusions (dealing with your strengths/weaknesses in your role as an advisor, learning experiences and possible measures)

Tip / recommendation: Video-record your own advisory interview, or make an audio recording (in agreement with the client).

The wording in the thesis should be made from the first-person perspective. Names and dates of the people involved must be anonymised so that no conclusions are possible.

#### **Assessment criteria:**

- Justification of the choice of the practical example (connection with Module skills)
- Clear treatment of the practical example (preparation, interview agreement, conduct, execution, conclusion and evaluation of the interview)
- Reflection\*:
  - o Implementation of the agreement
  - o Analysis of your own role
  - o Concrete action and reflection of procedure
  - o Conclusions for your own further development as an advisor
- Annex: Documentation of a Practical Example

\* Capacity for reflection will be assessed centrally.

#### **Assessment:**

The evaluation will be in writing by the Regional Certification Agency, expressed in terms of "fulfilled" or "not fulfilled".

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